



June July 2023 Vacation Care Enrolment and Procedures

Vacation Care bookings can now be made by contacting the Mount Evelyn Primary School OSHC office. Forms must be completed in full and can be submitted directly to the OSHC office or emailed to osh@mtevelynps.vic.edu.au. Processing will occur from Monday, 24th April 2023 and you will receive a booking confirmation, statement and invoice.

PAYMENT IN FULL MUST BE RECEIVED BY 6.30PM ON MONDAY, 17TH June 2023.

CURRENT USERS OF BEFORE & AFTER SCHOOL CARE WILL HAVE THE FEES ADDED TO THEIR EXISTING ACCOUNTS.

ALL OTHER ACCOUNTS MUST BE PAID IN FULL. PAYMENTS CAN BE MADE USING OUR QKR APP.

BOOKING CANCELLATIONS WILL NOT BE REFUNDED, (UNLESS OTHERWISE SOLD) AND ONLY THEN WILL ACCOUNTS WILL BE CREDITED.

NO CASH REFUNDS.

Mt Evelyn PS Combined Vacation Care Cost: \$120.00 per day less your CCS subsidy.

Mt. Evelyn Primary School OSHC/Vacation Care is an approved childcare provider and is eligible to offer CCS fee deductions. Please contact Centrelink on 13 61 50 for further information. You must provide your CRN numbers upon enrolment for any CCS subsidy to apply. The My Gov account for your family must be current and an activity statement completed for you to receive the CCS subsidy.

Program Hours: 6:30am – 6:30pm

Attendance is requested during the core program hours of 9am – 4.30 pm. Children on excursions must be in attendance by 8.45am and will return to Mt. Evelyn Primary School before 4.30pm.

CONDITIONS OF ENROLMENT

Please Note - This program is only available to children currently attending a primary school.

No child shall be accepted into the program without A COMPLETED ENROLMENT FORM, ALLERGY FORMS COMPLETED MEDICAL ACTION PLAN, A COPY OF THEIR IMMUNIZATION RECORDS and ALL MONIES OWING PAID IN FULL. No cash refunds will be issued.

A refund will only be credited to your account if a medical certificate outlining details of your child's inability to attend the program is provided within 7 days of your child's absence from the program. Any cancellation, once the booking has been submitted, will be charged accordingly unless your child's position can be filled by another family on the waiting list for the day or days cancelled. Lunch, snacks, drinks & hats are to be supplied daily by the parent/guardian.

A change of clothing appropriate to the weather is recommended. The wearing of hats is compulsory during the months of September through to April. It is also a requirement that children be dressed in enclosed shoes at all times.

- All medication is to be handed to qualified staff upon arrival each day. This must be in the original container bearing the original label and the child's full name. An authorization medical form must be completed.
- Non-essential/personal items including toys, electronic games, jewellery and money are not permitted at the program unless otherwise specified. No responsibility will be taken by staff or the program for loss or damage of such items.
- If a child's conduct is perceived as inappropriate or endangering, the coordinator/nominated supervisor reserves the right to engage in a discussion with the family to determine the appropriate response and a way forward.
- Children are required to be present by 8.45am on excursion days.
- Children must be collected no later than 6:30pm or a late fee will apply

Register your child/ren for the June July program

1. **Child's Name:** _____

Date of Birth: ____/____/____ Age: _____ years _____ months _____

Name of current school attended: _____

2. **Child's Name:** _____

Date of Birth: ____/____/____ Age: _____ years _____ months _____

Name of current school attended: _____

3. **Child's Name:** _____

Date of Birth: ____/____/____ Age: _____ years _____ months _____

Name of current school attended: _____

Address: _____ Suburb _____ Postcode _____

Email Address: _____

Contact phone numbers: (whilst your child is in attendance at Mt. Evelyn Primary School OSHC)

I, _____, being parent/guardian of the above named child have sighted the Risk Assessments for the excursions on Wednesday 28th June Reading Cinemas and Tuesday 4th July Ten Pin Bowling. I hereby provide consent for my child/ren to attend these outings as scheduled.

Please tick & sign if your child is attending the excursions listed below.

Reading Cinemas Wednesday 28 th June	Ten Pin Bowling Tuesday 4 th July
<input type="checkbox"/>	<input type="checkbox"/>

Parent/Guardian signature: _____ Date ____/____/____

I agree to all enrolment and fee payment conditions.

Please note this booking will not be validated without your signature.

As part of your enrolment at our service, we require you to confirm acceptance of the above placement in order to be able to receive Government Funding on your behalf. Acceptance of these items as well as some of the information in the enrolment form can be used as a Complying Written Arrangement for Child Care Subsidy purposes. Please read these items and confirm by signing below.

I confirm:

- My details on the enrolment form, as well as the details of the child/ren I am enrolling are correct.
- I have agreed to days of care within the service and understand the start and finish times of these sessions of care.
- Care maybe provided on a casual or permanent basis where available at my service at my request.
- I have provided the service with current workers permits.
- An absence on the first or last day of program means Centrelink will remove the CCS subsidy from your account, unless the placement can be filled or a doctor's certificate is given to service.
- I understand I am liable to pay fees for the care of my child as indicated above and, if applicable, in other information the service has given me (such as parent pack) which may be subject to change over time based on advice from the provider and acceptance by me.

Signature: _____ Date: _____

- LUNCH, SNACKS DRINKS AND HATS MUST BE SUPPLIED BY PARENTS/GUARDIANS EACH DAY
- Please know excursion program:
 Mount Evelyn Primary School Combined OSHC and Woori Yallock Mount Evelyn Primary School OSHC will be attending excursions together. Bus will collect children from Woori Yallock Primary School 1360 Healesville- Koo Wee Rup Road, Woori Yallock , stop for collection of children at Mount Evelyn Primary School 22 Monbulk Road Mount Evelyn .Return bus will stop at Mount Evelyn Primary School 22 Monbulk Road Mount Evelyn for dismissal of children then Woori Yallock Primay School 1360 Healesville- Koo Wee Rup Road, Woori Yallock for dismissal of children.

Day/Date	Program	Tick Day Attending	Tick If Working
Mon 26 th June	Mini Beasts Incursion		
Tues 27 th June	Disney /PJ- Onesie Day		
Wed 28 th June	Reading Cinemas Excursion Address: Maroondah Hwy, Chirnside Park Transport: Bus Proposed activities: Watching latest PG movie Duration: Leave 9.05am and will return to Mt. Evelyn Primary by 12.25pm . Children to be at service by 8.45am for excursion		
Thurs 29 th June	Ceramic Painting Incursion		
Fri 30 th June	Lego Masters		
Mon 3 rd July	Hip Hop Incursion		
Tues 4 th July	Ten Pin Bowling Excursion Address: 25 Flectcher Rd, Chirnside Park Transport: Bus Proposed activities: 2 games bowling Duration: Leave 9.05am and will return to Mt. Evelyn Primary by 1.50pm . Children to be at service by 8.45am for excursion		
Wed 5 th July	Balloon Making Incursion		
Thurs 6 th July	Footy Day		
Fri 7 th July	Drawing with different mediums		

June July Daily Program

Please retain this page for your records.

This program is subject to modification or change depending on enrolment numbers and COVID restrictions. Please have children at service on excursion days by 8.45am. LUNCH, SNACKS DRINKS AND HATS MUST BE SUPPLIED BY PARENTS/GUARDIANS EACH DAY

Mon 26 th June Mini Beasts Incursion	Tues 27 th June Disney /PJ- Onesie Day	Wed 28 th June Reading Cinemas Excursion	Thurs 29 th June Ceramic Painting Incursion	Fri 30 th June Lego Masters
Our kit of animals includes some of Australia's most spectacular minibeasts. Huge stick insects, giant burrowing cockroaches, rainforest snails, giant praying mantids, tarantulas, scorpions, huge centipedes, massive millipedes, beetles, rainforest crickets and more.	Disney /PJ- Onesie Day Come along dressed in your favourite onesie, PJs or as a Disney character... I wonder if the educators will be dressing up too... All activities will be Disney based.	You will be watching a latest release movie rated PG. Today we will leave Mt.Evelyn Primary at 9.05am and will return 12.25pm to Mt. Evelyn Primary. Children going on the excursion must be at the service by 8.45am.	Ceramic painting is an engaging craft activity for all ages. Your child will choose a ceramic figurine from a wide selection including cars, gargoyles, footballs, skulls, teddies, mice, cats, dogs, mermaids, dragons and many more. They will choose their own colors and paint their masterpiece. Instruction and assistance (if needed) is provided and at the conclusion, your child will bring home a figurine to display. A great keepsake and enjoyable experience.	Use your imagination and create your own masterpiece during our Lego Masters Day. You will work individually and in teams.
Mon 3 rd July Hip Hop Incursion	Tues 4 th July Bowling Excursion	Wed 5 th July Balloon Making Incursion	Thurs 6 th July Footy Day	Fri 7 th July Drawing with different mediums
Hip-hop dance refers to street dance styles primarily performed to hip-hop music or that have evolved as part of hip-hop culture. It includes a wide range of styles primarily breaking which was created in the 1970s and made popular by dance crews in the United States. This popular program will see your students moving to popular music and performing moves that are now the base of modern street dance world wide.	OZ Tenpin Bowling Address: 25 Fletcher Rd, Chirnside Park Transport: Bus Proposed activities: 2 games bowling & chicken nuggets and chips lunch Duration: Leave 9.05am and will return to Mt. Evelyn Primary by 1.50pm. Children to be at service by 8.45am for excursion	Today you will be learning the techniques balloon making. You will make animals out of balloons and be able to take them home to show your family. Please let OSHC team member know if you have any allergies to latex.	Come along dressed in your favourite AFL Team colours. All activities will be AFL based. Do you know your team's song?	Today we take a step outside the regular as we go away from textas and pencils. Together we'll take the opportunity to find a number of different components that can be utilized to draw, paint and color on a variety of surfaces.