

Mount Evelyn Primary School

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September 9th, 2021

Dear Parents/Carers,

In 2022, we are delighted to advise that we will once again partner with Ross Office Supplies to coordinate our Student Pack ordering and collection of money for Curriculum Contributions and Other Contributions.

This service will again offer the flexibility for parents to order less, or more stationery if required. There is also the option for home delivery or pick up from the school. Please find the details outlining dates and the process for ordering attached to this letter.

Payment is made through the Ross Office Supplies site – the flyer with full instructions is attached to this letter. Parents/guardians are welcome to purchase identical items themselves and pay the Curriculum Contributions and Other Contributions directly to the school office. Please note that 100% of monies collected for Curriculum Contributions and Other Contributions goes to the school.

Mount Evelyn Primary School is looking forward to another great year of teaching and learning and would like to advise you of Mount Evelyn Primary School's voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has enabled us to ensure that our buildings and grounds are maintained at the highest possible standard, the playgrounds are inviting and enjoyed by all and the digital infrastructure and devices are reliable and accessible by all.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Chris Brannigan

Chris Brannigan
School Council president

Angie O'Hare

Angie O'Hare
School Principal

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<p><i>Classroom consumables, materials and equipment</i></p> <ul style="list-style-type: none"> • <i>Art – specialised paper for drawing, painting, creating collage. Dyes, inks, water colours and acrylic paint. Clay underglaze and glaze, oil pastels, chalk pastels, textas, pencils, various glues, collage items including feathers, eyes, wool tops, felt, chenille stems, wire, popsticks, cardboard shapes, beads, threads, glitter, canvas, various wires, foil, foam printing sheets, Colour Slicks, Posca pens, Paper Magiclay, plaster fabric, felting wool, acetate sheets, raffia, mosaic tiles, texture paint \$50</i> • <i>STEM (science, technology, engineering and mathematics) resources \$15</i> • <i>English materials including book boxes \$25</i> • <i>Sports – equipment \$5</i> • <i>Drama and Music classroom materials \$5</i> 	\$100
<p><i>ICT Devices –this technology contribution assists with the cost of technology in the school - hardware, software, digital learning devices. This contribution also assists with the upkeep and upgrading of digital learning devices, subscriptions to providers etc.</i></p>	\$50
<p><i>Printing and photocopying of worksheets and learning materials</i></p>	\$50
Other Contributions - for non-curriculum items and activities	Amount
<p><i>First aid equipment</i></p>	\$10
<p><i>School grounds maintenance and improvements (in lieu of working bees)</i></p>	\$20
Tax deductible contributions	
<p><i>Building fund. A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.</i></p>	\$10
<p><i>Library fund. A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource.</i></p>	\$10
Total Amount	\$ 250

Educational items for students to own

For a list of items that the school recommends you purchase from Ross Office Supplies for your child to individually own and use, please follow the information on the attached sheet.

Financial Support for Families

We understand that some families may experience financial difficulty and offer a range of support options, including:

- the Camps, Sports and Excursions Fund
- State School's Relief
- Financial Assistance from our "financial hardship fund" for families experiencing hardship

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact Angie O'Hare on 9736 2233.

Total

Category	
Curriculum Contributions	\$ 200
Other Contributions	\$ 50
Extra-Curricular Items and Activities	Nil

Payment methods

Credit card, BPay, direct deposit or cash

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, the school's refund policy and any other relevant information.



2022 BOOKLISTS

OPEN FOR ORDERING 9 SEPT 2021
LAST DAY FOR ORDERING THURSDAY 21 OCT 2021*

Student packs will be delivered to students' classrooms **Friday 10 December 2021**

or

Home Delivered for an additional fee during the school holidays

*Please note – there will be **NO Collection or Delivery** for Foundation Orders – these will be delivered to the classroom.

ORDER ONLINE

1.Booklist Website

booklist.officebrands.com.au/croydon

Enter School Access Code: **QW543X**

Select: [Create an Order](#)

2.Enter Details

Separate orders are required for each child

Enter your child's name (as printed on student labels if purchased) and select their class year for **2022**

School pre-defined quantities for each product are displayed, but can be adjusted if required

When finished, click on: [Add order to Cart](#)

Review your order (click on: [Edit Order](#) if required)

Select: [Checkout](#) or [Add another Student](#)

3.Checkout

Enter your details

Select your Delivery/Collection option from the drop-down menu

1. Home Delivery for additional fee \$15 - 1 Pack, \$18 - 2 Packs, \$20 - 3+ Packs

2. Collect at school – **Friday 10 DEC 2021** – given to students in classrooms - no delivery fee.

Click on: [Next](#)

Order Instructions / Notes: If you have chosen Home Delivery, please indicate if and where to leave your Student Packs if you are not at home

IMPORTANT INFORMATION

***Late orders will be accepted after 21 October 2021 but will incur a \$15 late fee and may not be available for the start of school so Please Do Not Delay**

Anyone experiencing financial hardship is invited to contact the school office BEFORE 21 October 2021.

We are here to help. Any problems just call us on 03 9839 8400
Booklists by ROSS OFFICE SUPPLIES. 11 LACEY STREET, CROYDON, VIC, 3136

