

## Register your child/children for the January Program



### January 2022 Vacation Care Enrolment and Procedures

Vacation Care bookings can now be made by contacting the Mount Evelyn Primary School OSHC office. Forms must be completed in full and can be submitted directly to the OSHC office or emailed to [osh@mtevelynps.vic.edu.au](mailto:osh@mtevelynps.vic.edu.au). Processing will occur from Monday, 18<sup>th</sup> October 2021 and you will receive a booking confirmation, statement and invoice.

**PAYMENT IN FULL MUST BE RECEIVED BY 6.30PM ON MONDAY, 6<sup>TH</sup> December 2021.**

CURRENT USERS OF BEFORE & AFTER SCHOOL CARE WILL HAVE THE FEES ADDED TO THEIR EXISTING ACCOUNTS.

ALL OTHER ACCOUNTS MUST BE PAID IN FULL. PAYMENTS CAN BE MADE USING OUR QKR APP.

BOOKING CANCELLATIONS WILL NOT BE REFUNDED, (UNLESS OTHERWISE SOLD) AND ONLY THEN WILL ACCOUNTS WILL BE CREDITED.  
NO CASH REFUNDS.

Mt Evelyn PS Combined Vacation Care Cost: \$100.00 per day less your CCS subsidy.

Mt. Evelyn Primary School OSHC/Vacation Care is an approved childcare provider and is eligible to offer CCS fee deductions. Please contact Centrelink on 13 61 50 for further information. You must provide your CRN numbers upon enrolment for any CCS subsidy to apply. The My Gov account for your family must be current and an activity statement completed for you to receive the CCS subsidy.

Program Hours: 6:30am – 6:30pm

Attendance is requested during the core program hours of 9am – 4.30 pm. Children on excursions must be in attendance by 8.45am and will return to Mt. Evelyn Primary School before 4.30pm.

### CONDITIONS OF ENROLMENT

Please Note - This program is only available to children currently attending a primary school.

No child shall be accepted into the program without A COMPLETED ENROLMENT FORM, ALLERGY FORMS COMPLETED MEDICAL ACTION PLAN, A COPY OF THEIR IMMUNIZATION RECORDS and ALL MONIES OWING PAID IN FULL. No cash refunds will be issued.

A refund will only be credited to your account if a medical certificate outlining details of your child's inability to attend the program is provided within 7 days of your child's absence from the program. Any cancellation, once the booking has been submitted, will be charged accordingly unless your child's position can be filled by another family on the waiting list for the day or days cancelled. Lunch, snacks, drinks & hats are to be supplied daily by the parent/guardian.

A change of clothing appropriate to the weather is recommended. The wearing of hats is compulsory during the months of September through to April. It is also a requirement that children be dressed in enclosed shoes at all times.

- All medication is to be handed to qualified staff upon arrival each day. This must be in the original container bearing the original label and the child's full name. An authorization medical form must be completed.
- Non-essential/personal items including toys, electronic games, jewellery and money are not permitted at the program unless otherwise specified. No responsibility will be taken by staff or the program for loss or damage of such items.
- If a child's conduct is perceived as inappropriate or endangering, the coordinator/nominated supervisor reserves the right to engage in a discussion with the family to determine the appropriate response and a way forward.
- Children are required to be present by 8.45am on excursion days.
- Children must be collected no later than 6:30pm or a late fee will apply

## Register your child/ren for the January program

1. **Child's Name:** \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Age: \_\_\_\_\_ years \_\_\_\_\_ months \_\_\_\_\_

Name of current school attended: \_\_\_\_\_

2. **Child's Name:** \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Age: \_\_\_\_\_ years \_\_\_\_\_ months \_\_\_\_\_

Name of current school attended: \_\_\_\_\_

3. **Child's Name:** \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Age: \_\_\_\_\_ years \_\_\_\_\_ months \_\_\_\_\_

Name of current school attended: \_\_\_\_\_

**Address:** \_\_\_\_\_ Suburb \_\_\_\_\_ Postcode \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Contact phone numbers:** (whilst your child is in attendance at Mt. Evelyn Primary School OSHC)

\_\_\_\_\_

I, \_\_\_\_\_, being parent/guardian of the above named child have sighted the Risk Assessments for the excursions on Wednesday, 12<sup>th</sup> January to OZ Tenpin Bowling and Tuesday, 18<sup>th</sup> January to Reading Cinemas. I hereby provide consent for my child/ren to attend these outings as scheduled.

**Please tick & sign if your child is attending the excursions listed below.**

Wednesday, 12 <sup>th</sup> January	Tuesday, 18 <sup>th</sup> January
<input type="checkbox"/> OZ Tenpin Bowling	<input type="checkbox"/> Reading Cinemas

Parent/Guardian signature: \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

I agree to all enrolment and fee payment conditions.

Please note this booking will not be validated without your signature.

As part of your enrolment at our service, we require you to confirm acceptance of the above placement in order to be able to receive Government Funding on your behalf. Acceptance of these items as well as some of the information in the enrolment form can be used as a Complying Written Arrangement for Child Care Subsidy purposes. Please read these items and confirm by signing below.

### **I confirm:**

- My details on the enrolment form, as well as the details of the child/ren I am enrolling are correct.
- I have agreed to days of care within the service and understand the start and finish times of these sessions of care.
- Care may be provided on a casual or permanent basis where available at my service at my request.
- I have provided the service with current workers permits.
- An absence on the first or last day of program means Centrelink will remove the CCS subsidy from your account, unless the placement can be filled or a doctor's certificate is given to service.
- I understand I am liable to pay fees for the care of my child as indicated above and, if applicable, in other information the service has given me (such as parent pack) which may be subject to change over time based on advice from the provider and acceptance by me.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**LUNCH, SNACKS DRINKS AND HATS**  
**MUST BE SUPPLIED BY PARENTS/GUARDIANS EACH DAY**

Day/Date	Program	Tick Day Attending	Tick If Working
Mon 10 <sup>th</sup> January	Science Day		
Tues 11 <sup>th</sup> January	Silent Disco <b>Incursion</b>		
Wed 12 <sup>th</sup> January	OZ Tenpin Bowling <b>Excursion</b> Address: 25 Fletcher Rd, Chirnside Park Transport: Bus Proposed activities: 2 games bowling Duration: Leave 9.00am and will return to Mt. Evelyn Primary by 1.00pm.		
Thurs 13 <sup>th</sup> January	Gymnastics <b>Incursion</b>		
Fri 14 <sup>th</sup> January	Wheels Day		
Mon 17 <sup>th</sup> January	Farm Animals <b>Incursion</b>		
Tues 18 <sup>th</sup> January	Reading Cinemas <b>Excursion</b> Address: Maroondah Hwy, Chirnside Park Transport: Bus Proposed activities: Jumanji The Next Level Duration: Leave 9.00am and will return to Mt. Evelyn Primary by 1.00pm.		
Wed 19 <sup>th</sup> January	Splashtastic Water Games <b>Incursion</b>		
Thurs 20 <sup>th</sup> January	Messy Day		
Fri 21 <sup>st</sup> January	All things Australian		
Mon 24 <sup>th</sup> January	City Building <b>Incursion</b>		
Tues 25 <sup>th</sup> January	Ninja Warrior Course <b>Incursion</b>		
Wed 26 <sup>th</sup> January	<b>Australia Day Public Holiday Closed</b>		
Thurs 27 <sup>th</sup> January	Summer Fun Day		
Fri 28 <sup>th</sup> January	Multi Media Day		



## January Daily Program

Please retain this page for your records.

This program is subject to modification or change depending on enrolment numbers and COVID restrictions. Please have children at service on excursion days by 8.45am. LUNCH, SNACKS DRINKS AND HATS MUST BE SUPPLIED BY PARENTS/GUARDIANS EACH DAY

Monday 10 <sup>th</sup> January Science Day	Tue 11 <sup>th</sup> January Silent Disco <b>Incursion</b>	Wed 12 <sup>th</sup> January OZ Tenpin Bowling <b>Excursion</b>	Thu 13 <sup>th</sup> January Gymnastics <b>Incursion</b>	Fri 14 <sup>th</sup> January Wheels Day
Let your imagination go wild!!!! Enjoy being creative and scientific today trying out all sorts of science experiments....	Our silent disco kid's parties don't use any traditional speaker systems, but rather provides each child with special light up wireless headphones. You can control your own music volume, making it totally safe and kid friendly. Our professionally trained silent disco children entertainers will have you engaged for the whole event with interactive games, kids DJ, children's activities, dancing, quizzes and even a light up Limbo Stick.	How many strikes can you make? Today we will leave Mt.Evelyn Primary at <b>9.00am</b> and will return <b>1.00pm</b> to Mt. Evelyn Primary.	Proactivity's Gymnastic program focuses on fundamental movement skills, including coordination, strength, balance, and flexibility. Each session starts with a warm up activity, floor routine and gym circuit incorporating our specialised gymnastics apparatus including the balance beam, parallel bars, vault, mini trampoline and springboard.	Today you are invited to bring along your own bike, scooter, skateboard, roller blades anything with wheels.... We will learn about road safety and many more activities with your wheel equipment...Don't forget your helmet!
Mon 17 <sup>th</sup> January Farm Animals <b>Incursion</b>	Tuesday 18 <sup>th</sup> January Reading Cinemas <b>Excursion</b>	Wed 19 <sup>th</sup> January Splashtastic Water Games <b>Incursion</b>	Thu 20 <sup>th</sup> January Messy Day	Fri 21 <sup>st</sup> January All things Australian
The Mini farm, brings 23-28 baby animals including a lamb, goat, piglet, ducks, chooks, rabbits, guinea pigs and chicks. Everyone can enter the pen (approx. 12 at a time) pat, feed the bigger animals, then sit down, and cuddle the rabbits, guinea pigs and chicks.	You will be watching a latest release movie rated PG. Today we will leave Mt.Evelyn Primary at <b>9.00am</b> and will return <b>1.00pm</b> to Mt. Evelyn Primary.	Cool down these school holidays with Proactivity's Splashtastic Fun day! You will be treated to an action packed day of water games, including the Waterfall Run, Steal the Water, Water Team Tag and much more! You will need to bring a change of clothes and a towel, as you are bound to get wet!	All things Messy.... We will be doing craft and cooking activities that are all messy..... Please wear your old clothes for we will get messy doing these activities. Let the fun begin...	Today all activities will be based on all things Australia!  Do you know something exciting to share with us about our wonderful country? Come along and join in our engaging day....  Aussie Aussie Aussie....
Mon 24 <sup>th</sup> January Colourful Cities <b>Incursion</b>	Tuesday 25 <sup>th</sup> January Ninja Warrior Obstacle Course <b>Incursion</b>	Wed 26 <sup>th</sup> January	Thu 27 <sup>th</sup> January Summer Fun Day	Fri 28 <sup>th</sup> January Multi Media Day
Today you will create a 3D colourful city using paper, textas, and your imagination.	Proactivity Ninja Warrior is a super fun, high-energy obstacle course. It teaches discipline and focus as well as essential coordination for all sports. It safely combines a variety of gymnastics, parkour and athletic movements like running, jumping, climbing, balancing and vaulting into a fluid and creative motion that builds speed and strength while increasing coordination and self-confidence.	<b>Australia Day</b> <b>Public Holiday</b> <b>Closed</b>	Summer fun activities will be all things summer! Water games, obstacle course with water themes, icy pole making and so much more! Don't forget to bring a towel and a change of clothes.	Today we do all things media..... You may bring your iPad or your favorite D.V.D. We will enjoy the latest D.V.D s, listen to music and play games with some prizes..... Please remember no mobile phones.