

September 2020 Vacation Care Program



Enrolment & Booking Procedures

Vacation Care bookings can now be made by contacting the Mount Evelyn Primary School OSHC office. Forms must be completed in full and can be submitted directly to the OSHC office or emailed to osh@mtevelynps.vic.edu.au. Processing will occur from Monday 13th July 2020 and you will receive a booking confirmation, statement and invoice.

PAYMENT IN FULL MUST BE RECEIVED BY 6.30PM ON 4th September 2020.

CURRENT USERS OF BEFORE & AFTER SCHOOL CARE WILL HAVE THE FEES ADDED TO THEIR EXISTING ACCOUNTS.

ALL OTHER ACCOUNTS MUST BE PAID FOR IN FULL. PAYMENTS CAN BE MADE USING OUR QKR APP.

BOOKING CANCELLATIONS WILL NOT BE REFUNDED, (UNLESS OTHERWISE SOLD) AND ONLY THEN WILL ACCOUNTS WILL BE CREDITED.

NO CASH REFUNDS.

Mt Evelyn PS Combined Vacation Care Cost: \$100.00 per day less your CCS subsidy.

Mt. Evelyn Primary School OSHC/Vacation Care is an approved childcare provider and is eligible to offer CCS fee deductions. Please contact Centrelink on 13 61 50 for further information. You must provide your CRN numbers upon enrolment for any CCS subsidy to apply. The My Gov account for your family must be current and an activity statement completed for you to receive CCS subsidy.

Program Hours: 6:30am – 6:30pm

Attendance is requested during the core program hours of 9am – 4.30 pm. Children on excursions must be in attendance by 8.45am and will return to Mt. Evelyn Primary School before 4.30pm.

Please Note - This program is only available to children currently attending a primary school.

CONDITIONS OF ENROLMENT

- No Child shall be accepted into the program without A COMPLETED ENROLMENT FORM, ALLERGY FORMS, A COPY OF THEIR IMMUNIZATION RECORDS, MEDICATION FORMS and ALL MONIES OWING PAID IN FULL. No cash refunds will be issued. A refund will only be credited to your account if a medical certificate outlining details of your child's inability to attend the program is provided within 7 days of your child's absence from the program.
- Any cancellation, once the booking has been submitted, will be charged accordingly unless your child's position can be filled by another family on the waiting list for the day or days cancelled.
- Lunch, snacks, drinks & hats are to be supplied daily by the parent/guardian.
- A change of clothing appropriate to the weather is recommended. The wearing of hats is compulsory during the months of September through April. It is also a requirement that children be dressed in enclosed shoes at all times.
- All medication is to be handed to qualified staff upon arrival. This must be in the original container bearing the original label and the child's full name. An authorization medical form must be completed.
- Non-essential/personal items including toys, electronic games, jewellery and money are not permitted at the program unless otherwise specified. No responsibility will be taken by staff or the program for loss or damage of such items.
- If a child's conduct is perceived as inappropriate or endangering, the Coordinator/Nominated Supervisor reserves the right to engage in a discussion with the family to determine the appropriate response and a way forward.
- Children are required to be present by 8.45am on excursion days.
- Children must be collected no later than 6:30pm or a late fee will apply.

Please use the attached form to register your child/ren for the September program

1. **Child's Name:** _____

Date of Birth: ____/____/____ Age: _____ years _____ months _____

Name of current school attended: _____

2. **Child's Name:** _____

Date of Birth: ____/____/____ Age: _____ years _____ months _____

Name of current school attended: _____

Address: _____ Suburb _____ Postcode _____

Email Address: _____

Contact phone numbers: (whilst your child is in attendance at Mt. Evelyn Primary School OSHC)

Day/Date	Program Focus	Tick Day Attending	Tick If Working
Monday 21 st September	Painting Day		
Tuesday 22 nd September	Wheels Day		
Wednesday 23 rd September	Disney Day		
Thursday 24 th September	Multi Media Day		
Friday 25 th September	Lego Masters Day		
Monday 28 th September	Basket Ball Day		
Tuesday 29 th September	Spring Craft Day		
Wednesday 30 th September	Obstacle Course Day		
Thursday 1 st October	Aboriginal Cultures Day		
Friday 2 nd October	AFL Day		

I agree to all Enrolment and Fee Payment Conditions.

Please note this booking will not be confirmed without your signature.

As part of your enrolment at our service we require you to confirm acceptance of the above placement in order for us to be able to receive Government Funding on your behalf. Acceptance of these items as well as some of the information in the enrolment form can be used as Complying Written Arrangement for Child Care Subsidy purposes. Please read these items and confirm by signing below.

I confirm:

- My details on the enrolment form, as well as the details of the child/ren I am enrolling are correct.
- I have agreed to days of care within the service and understand the start and finish times of these sessions of care.
- Care maybe provided on a casual or permanent basis where available at my service at my request.
- I understand I am liable to pay fees for the care of my child as indicated above and, if applicable, in other information the service has given me (such as parent pack) which may be subject to change over time based on advice from the provider and acceptance by me.

Signature: _____

Date: _____

Please retain this page for your records

This program is subject to modification or change depending on enrolment numbers.

LUNCH, SNACKS DRINKS AND HATS MUST BE SUPPLIED BY PARENTS/GUARDIANS EACH DAY

<p>Monday 21st September Painting Day</p>	<p>Tuesday 22nd September Wheels Day</p>	<p>Wednesday 23rd September Disney Day. Wear your pyjamas or onesies</p>	<p>Thursday 24th September Multi Media Day</p>	<p>Friday 25th September Lego Masters Day</p>
<p>Children will use natural and traditional brushes and surfaces and a variety of paints to experiment with different techniques and painting styles</p>	<p>Today you are invited to bring along your own bike, scooter, skateboard, roller blades - anything with wheels. We will learn about road safety and maintenance of our equipment. Don't forget your helmet!</p>	<p>Come along dressed in your favourite onesie, pyjamas or come dressed as a Disney character.</p> <p>I wonder if the educators will be dressed up too? All activities on this day will be Disney based.</p>	<p>Today we do all things media. You may bring your Ipad or your favorite DVD.</p> <p>Listen to music, sing along and play games. There may even be some prizes.</p>	<p>Use your imagination and create your own masterpiece during our Lego Masters Day.</p> <p>You will receive your own Lego pack to create your design.</p>
<p>Monday 28th September Basketball Day</p>	<p>Tuesday 29th September Spring Craft Day</p>	<p>Wednesday 30th September Obstacle Course</p>	<p>Thursday 1st October Aboriginal Culture Day</p>	<p>Friday 2nd October AFL Day</p>
<p>High energy, team oriented basketball games and activities tailored to be age and skill appropriate. Basketball activities include: Dribble knockout, Golden child, Numbers game and many more! We encourage all children to come along in their basketball attire to show support for their favourite team, player or club!</p>	<p>How many things can we create? We will be using many different types of natural materials including leaves, sticks and flowers. Children will also participate in a natural scavenger hunt. Our classroom wall is going to look amazing with the children's work on display.</p>	<p>Using a combination of gymnastics and athletic movements including running, jumping, climbing, balancing and vaulting to develop a fluid and creative motion that builds speed and strength while increasing coordination and self-confidence. Children will learn to safely navigate our fast-paced obstacle course while having lots of fun!</p>	<p>Today the children develop a greater understanding and appreciation of Aboriginal and TSI cultures. Children will create indigenous artworks and their own dreaming stories using Aboriginal symbols. Physical activity will include a number of games derived from the Aboriginal and Islander cultures. Watching a selection of tales from the dreaming will also give us an insight into stories and beliefs held by the different cultures.</p>	<p>Come along dressed in your favourite AFL Team colours. All activities will be AFL based. Do you know your team's song?</p>