

# April Vacation Essential Care 2020



## Enrolment & Booking Procedures

**All excursions and incursions are cancelled. Alternate day program have now been created.** Vacation Care bookings accepted by Mount Evelyn Primary School OSHC office at your earliest convenience. Forms may be submitted to the OSHC office or emailed to [osh@mtevelynps.vic.edu.au](mailto:osh@mtevelynps.vic.edu.au) Processing will occur from Tuesday 24-03-2020.

Once processed, invoices and statements confirming your Vacation Care booking dates and details will be provided.

### **PAYMENT IN FULL MUST BE RECEIVED ON THE FIRST DAY OF ATTENDANCE.**

CURRENT SERVICE USERS OF BEFORE & AFTER SCHOOL CARE WILL HAVE THEIR FEES ADDED TO THEIR EXISTING ACCOUNTS.

ALL OTHER ACCOUNTS MUST BE PAID FOR IN FULL.

BOOKING CANCELLATIONS WILL NOT BE REFUNDED, (UNLESS OTHERWISE SOLD) AND ONLY THEN ACCOUNTS WILL BE CREDITED.

NO CASH REFUNDS.

Mt Evelyn PS Combined Vacation Care Cost: \$100.00 per day less your CCS subsidy.

Mt. Evelyn Primary School OSHC/Vacation Care is an approved childcare provider and is eligible to offer CCS fee deductions.

Please contact Centrelink for further information on 13 61 50. Please note that you must provide your CRN numbers upon enrolment for CCS subsidy. Please note My Gov account for your family must be current and activity statement completed for you to receive CCS subsidy.

**Program Hours:** 6:30am – 6:30pm

(Attendance requested during core program hours 9am – 4.30 pm) Children on excursion will return to Mt. Evelyn Primary School (Gym) by 4.30pm

Please Note - This program is only available to children attending primary school.

## CONDITIONS OF ENROLMENT

- No Child shall be accepted into the program without A COMPLETED ENROLMENT FORM, ALLERGY FORMS, PROVIDED COPY OF THEIR IMMUNIZATION RECORDS, MEDICATION FORMS and ALL MONIES OWING PAID IN FULL. No cash refunds will be issued. A refund will only be credited to your account if a medical certificate pertaining to your child's inability to attend the program is provided within 7 days of your child's absence from the program.
- Any cancellation of a booking notified once booking has been submitted will be charged accordingly unless your child's position can be filled by another family who has been placed on the waiting list for the day or days cancelled.
- Personal safety, hygiene items, lunch, snacks, drinks & hats are to be supplied daily by the parent/guardian. A change of clothes appropriate to the weather is recommended. The wearing of hats is compulsory during the months of September through April. It is also required that children be dressed in enclosed shoes at all times.
- All medication is to be handed to qualified staff upon arrival in the original container bearing the original label and the child's full name. An authorization medical form must be completed.
- Non-essential/personal items (such as toys, electronic games and jewellery), as well as money, are not permitted at the program unless otherwise specified. No responsibility shall be taken by staff or the program for loss or damage of such items.
- If a child's conduct is perceived as inappropriate or endangering, the Co-Coordinator/Nominated Supervisor reserves the right to engage in a discussion with the family to determine the appropriate response and a way forward.
- Children are required to be present by 8.45 am (on excursion days). Children must be collected no later than 6:30pm or a late fee will apply.

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Child's Name: \_\_\_\_\_  
 Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Age: \_\_\_\_\_ years \_\_\_\_\_ months \_\_\_\_\_  
 Name of current school attended: \_\_\_\_\_

Child's Name: \_\_\_\_\_  
 Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Age: \_\_\_\_\_ years \_\_\_\_\_ months \_\_\_\_\_  
 Name of current school attended: \_\_\_\_\_

Postal Address: \_\_\_\_\_  
 \_\_\_\_\_ Suburb \_\_\_\_\_ Postcode \_\_\_\_\_

Email Address: \_\_\_\_\_

Contact numbers: (whilst your child is in attendance at Mt. Evelyn Primary School OSHC)  
 \_\_\_\_\_

Date \_\_\_\_/\_\_\_\_/2020

LUNCH, SNACKS AND DRINKS  
 MUST BE SUPPLIED BY PARENTS/GUARDIANS EACH DAY

Day/Date	Changes to program Program	Tick Day Attending	Tick If Working
Mon 30 <sup>th</sup> March	Disco 70s 80s 90s		
Tue 31 <sup>st</sup> March	Wheels Day		
Wed 1 <sup>st</sup> April	Messy Day		
Thurs 2 <sup>nd</sup> April	Multi Media Day		
Fri 3 <sup>rd</sup> April	Sports Day		
Mon 6 <sup>th</sup> April	Basket Ball Day		
Tues 7 <sup>th</sup> April	International Cooking Day		
Wed 8 <sup>th</sup> April	Ninja Warriors Obstacle Course		
Thurs 9 <sup>th</sup> April	Easter Activities		
Fri 10 <sup>th</sup> April	<b>Good Friday Closed</b>		

I also hereby agree to all Enrolment and Fee Payment Conditions.

Please note this booking will not be validated without your signature.

As part of your enrolment at our service we require you to confirm acceptance of the above placement in order to be able to receive Government Funding on your behalf. Acceptance of these items as well as some of the information in the enrolment form can be used as a Complying Written Arrangement for Child Care Subsidy purposes. Please read these items and confirm by signing below.

**I confirm:**

- My details in the enrolment form, as well as the details of the child I am enrolling are correct.
- I have agreed to days of care within the service and understand the start and finish times of these sessions of care.
- Care maybe provided on a casual or permanent basis where available at my service at my request.
- I understand I am liable to pay fees for the care of my child as indicated above and if applicable in other information the service has given me (such as parent pack) which are subject to change over time based on advice from the provider and acceptance by me.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**LUNCH, SNACKS DRINKS AND HATS MUST BE SUPPLIED BY PARENTS/GUARDIANS EACH DAY**  
 This Program is subject to modification depending on enrolment numbers.

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**Please retain this page for your records!**

Monday 30 <sup>th</sup> March Disco 70's, 80's, 90's	Tuesday 31 <sup>st</sup> March Wheels Day	Wednesday 1 <sup>st</sup> April Messy Day	Thursday 2 <sup>nd</sup> April Multi Media Day	Friday 3 <sup>rd</sup> April Sports Day
Come along dressed up ready to disco..... Get your groove on there will be prizes for best dressed, crazy hair, and many more games and prizes!!!!!! Ask your parents or grand parents about their dance moves!!!!!!	Today you are invited to bring along your own bike, scooter, skateboard, roller blades anything with wheels.... We will learn about road safety and many more activities with your wheel equipment...Don't forget your helmet!	All things Messy.... We will be doing craft and cooking activities that are all messy..... Please wear your old clothes for we will get messy doing these activities. Let the fun begin...	Today we do all things media..... You may bring you iPad or your favorite D.V.D. we will enjoy the latest D.V.D' s, Listen to music, sing along and play games with some prizes.....	Students will engage in a range of minor games, which will help develop their fine and gross motor skills. They will generate an understanding of game sense and understand how games inter-relate with each other. A fun, interactive session, which will get the heart pumping!
Monday 6 <sup>th</sup> April Basketball Day	Tuesday 7 <sup>th</sup> April International Cooking Day	Wednesday 8 <sup>th</sup> April Ninja Warriors Obstacle Course	Thursday 9 <sup>th</sup> April Easter Activities	Fri 19 <sup>th</sup> April <b>Closed Good Friday</b>
High energy, team oriented basketball games and activities tailored to be age and skill appropriate. Basketball Party activities include: Dribble knockout Golden child Numbers game and many more! We encourage all children to come along in their basketball attire to show support for their favourite team, player or club!	Let your children use their taste buds to explore all the flavors of the world! Today we will create and eat some yummy traditional dishes from around the world. The children will have the opportunity to engage in a range of cooking and craft activities.	Ninja Warrior is a super fun, high-energy obstacle course teaches discipline and focus as well as essential coordination for all sports. It safely combines a variety of gymnastics, parkour and athletic movements like running, jumping, climbing, balancing and vaulting into a fluid and creative motion that builds speed and strength while increasing coordination and self-confidence. The little Ninja's will learn to safely flow through our fast-paced obstacle course while having fun!	Today all activities will be "Easter activities". The children will enjoy, egg decorating, an Easter egg hunt, Easter craft activities....	<b><u>Closed Good Friday</u></b>